

Federation University Library

Historical Collection – Request to publish/reproduce and/or request high-resolution images

For use when intending to publish or reproduce images available on Victorian Collections of items in the Federation University Australia Historical Collection, and/or requesting a high-resolution version of the image.

Please select: Application to reproduce/publish material
 Request for a copy of high-resolution image

Requestor details	
Name	
Organisation	
Postal address	
Email	
Telephone	
Publication/Project title	
Print run/circulation and/or digital audience	
Intended use / purpose of material	
Date of expected publication/reproduction	
Publication purchase price (if applicable)	

Conditions For Publication/Reproduction of Material (CONDITIONS)

- Each item is assessed individually for permission to reproduce. The outcome depends on factors including copyright status, copyright holder permission, donation terms and conditions, cultural sensitivity and fragility. All requests for copying must fall within the provisions of the Commonwealth's Copyright Act 1968
1. Federation University Australia or the copyright owner reserves the right to refuse permission to reproduce or publish any item.

2. A refusal to grant permission or a failure to reply to a permission request does not give the person requesting permission a valid reason for using the material. In this situation, any reproduction, communication or performance that takes place without the permission of the copyright owner is likely to infringe copyright.
3. I agree to indemnify Federation University Australia, its employees, and a related body of the university against any liabilities that the university, its employees, and a related body of the university may sustain or incur arising out of or in connection with the use of any material under the application infringing any copyrights of a third party.
4. Users are responsible for upholding the moral rights of creator/s of the work (if known) and acknowledging the copyright owner with a full citation and adhering to any particular attribution requirements that the copyright owners have.
5. Users are required to acknowledge Federation University Australia Library as the source of the copy.
6. I agree the material will not be used or reproduced for any purpose other than for the project/publication specified in this application.
7. I agree the material provided will not be altered/adapted in any way without written permission from the copyright owner.
8. No fee will be charged when reproduction is for 10 or fewer pieces of material, and the use is for a community or not for profit project.
9. A fee will be charged for use in commercial publications as per the attached table.
10. I agree to pay any applicable fee for this intended use, or this edition of a publication, prior to receipt of the material.
11. Federation University Australia undertakes to provide reproductions of material to you within 20 working days.
12. Federation University Australia may request the submission of proof copies or artwork before permission is given.
13. A complimentary copy of the publication (if applicable) will be provided to Federation University Australia Library.
14. I understand that the item/s will be provided under the above conditions, to which I hereby consent.

Signature.....

Date:

Image Fee: Community or not for profit use

No of high res images	Fee inc GST
Up to and including 10	No fee
More than 10	\$10.00 each

Image Fee: Commercial use

No of high res images	Fee inc GST
Each image	\$25.00 each

