



Subject	Student Senate Meeting 8, 2025 (SS8)
To	All Student Senate representatives, officers, observers, and guests
Apologies	Yukan Pei
Date and time	6.00 pm, Tuesday 7 October 2025
Venue	Microsoft Teams
From	Thomas Burningham-Glover
Contact	student.senate@federation.edu.au

*A member of the Senate who has a pecuniary (relating to money) or other conflict of interest in a matter being considered by the Senate must, as soon as practicable after the relevant facts have come to his or her knowledge, declare the nature of the interest, in writing, to the Chair of the Senate prior to the meeting.*

## 1. Acknowledgement of Country and Welcome – 6.00 pm

Chair / Deputy Chair

We acknowledge the Traditional Custodians of the lands and waters wherever we are located. We pay our respects to Elders past and present and extend our respect to all Aboriginal and Torres Strait Islander and First Nations Peoples.

## 2. Ratification of prior minutes/ Actions (SS7) – 6.05 pm

Deputy Chair

**Motion:** That the Senate ratify the minutes of the meeting held 9 September 2025, as an accurate record.

## 3. Guest Speakers – 6.10 pm

Deputy Chair

- *No Guest Speakers*

## 4. Senate Advisor Update – 6.15 pm

Leon/Cindy

## 5. Updates/ Actions from last Meeting – 6.20 pm

Chair / Deputy Chair

University Response:

- SS4 P3: Review of B. Performing Arts students (Camp St campus) having to spend money for professional photography with no alternatives

*"The Senate is satisfied with university response."*

- SS7 P2: Consideration to configuring (with SSO support) href link for FDL (or an alternative) into all moodle submission boxes for easier student.

"The Senate is satisfied with university response."

## 6. New Items

- SS8 P1: extend the opening hours at SMB library for a later closing time  
- 6.25 pm Charli

Motion: 'That the Senate recommend the SMB Library extend their hours for a later closing time'.

- SS8 P2: A review into submission boxes not consistently generating emails to advise students they have received assessment feedback. Consideration given to making all submission boxes being consistent, as currently this isn't the case. Consideration given to turnitin practice submission boxes being returned to moodle, so students can test their work prior to actual submission and can book appointments with LSAs etc to address any concerns/issues.  
- 6.30 pm Jase

Motion: 'That the Senate recommend A review into submission boxes not consistently generating emails to advise students they have received assessment feedback. Consideration given to making all submission boxes being consistent, as currently this isn't the case. Consideration given to turnitin practice submission boxes being returned to moodle, so students can test their work prior to actual submission and can book appointments with LSAs etc to address any concerns/issues'.

- SS8 P3: Safety in the Federation University Campus and Student Residences Charter.  
- 6.35 pm Sam

Motion: 'That the Senate recommend addressing safety in the Federation University Campus and Student Residences Charter'.

- SS8 P4: Consideration given to a system surrounding academic breach of code of ethics when academics do not return assessment feedback in a timely manner without appropriate communication(s) to students highlighting reasons for delays or other issues affecting timely release of feedback.  
- 6.40 pm Jase

Motion: 'That the Senate recommend consideration given to a system surrounding academic breach of code of ethics when academics do not return assessment feedback in a timely manner without appropriate communication(s) to students highlighting reasons for delays or other issues affecting timely release of feedback'.

- SS8 P5: Consideration given to a system that does not penalise students when late submitting assessment tasks.  
- 6.45 pm Jase

Motion: 'That the Senate recommend consideration given to a system that does not penalise students when late submitting assessment tasks'.

- SS8 P6: Consideration given for a process/motion to students not risking losing marks gained during an appeal, where moderation can return on review/appeal a reduced mark.  
- 6.50 pm Jase

Motion: 'That the Senate recommend consideration given for a process/motion to students not risking losing marks gained during an appeal, where moderation can return on review/appeal a reduced mark'.

## 7. Other Business 6.55 pm

- 2025 End of Year Report – Thomas
- Farewell to Senate members with terms ending/finishing their studies.
  - Kevin
  - Samuel
  - Prapti
  - Zachary
  - Jase
  - Vaibhav
  - Anna-Selina

The Senate wishes to thank the members leaving for all their hard work and wishes those entering the workforce the best of luck!

- Nomination of Acting Chair – Karuna Pandey nominated as acting Chair
- Any other business

## 8. Next and First 2026 Meeting: Tuesday 10 March 2026, 6 pm – 8.30 pm

## Appendix I: Senate membership as of 09 October 2025:

<b>Elected Members</b>	
<b>Position Name and Number of Position</b>	<b>Representative</b>
<b>Ballarat and surrounds area (2 positions)</b>	Kim Curwood Vacant
<b>Berwick area (1 position)</b>	Kevin Alexander
<b>Distance education/off campus (1 position)</b>	Jase Squires
<b>Equity, diversity and social inclusion advocate (1 position)</b>	Janvi Abrol
<b>Federation TAFE (1 position)</b>	Dusty Robins
<b>First Nations (1 position)</b>	Samuel Crane
<b>Gippsland area (1 position)</b>	Vacant
<b>International (1 position)</b>	Thien Thanh Tran
<b>Metro Area Student Representative (1 position):</b>	Vacant
<b>Postgraduate (1 position)</b>	Saleha Nadeem
<b>Institute of Health and Wellbeing (2 positions)</b>	Anna-Selina Young Vacant
<b>Institute of Education, Arts and the Community (2 positions)</b>	Yakun Pei Charlotte Walsh
<b>Institute of Innovation, Science and Sustainability (2 positions)</b>	Prapti Bista Zachary Tan
<b>Ex-Officio Members</b>	
<b>Learning and Teaching Quality Committee HE Student Representative</b>	Karuna Pandey
<b>Academic Board HE Student Representative</b>	Danielle Sinadinovic